

Recycling and Waste Strategy Cabinet Panel



Date Friday, 13th November, 2015
Time 10.00 am
Venue Training Room 1 - Civic Offices, Merrial Street,
Newcastle-under-Lyme, Staffordshire, ST5 2AG
Contact Justine Tait

Civic Offices
Merrial Street
Newcastle-under-Lyme
Staffordshire
ST5 2AG

PLEASE NOTE REVISD DATE AND VENUE

AGENDA

PART 1- OPEN AGENDA

- 1 Apologies
- 2 **DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members on items included in the agenda.
- 3 **MINUTES OF THE PREVIOUS MEETING** (Pages 3 - 8)
To consider the minutes of the previous meeting held on Tuesday 11th August 2015.
- 4 **Service Change Risks**
- 5 **DCLG Reward Schemes**
- 6 **Communication - Icons and Draft Teaser Leaflet**
- 7 **Depot Developed Programme**
- 8 **EXCLUSION RESOLUTION**
To resolve that the public be excluded from the meeting during consideration of items 9,10 and 11 because it is likely that there will be disclosure of exempt information as defined in Paragraph 7a in Part 1 of Schedule 12A of the Local Government Act 1972.
- 9 **Recycling Vehicle Procurement**
- 10 **Green Waste Procurement**
- 11 **Food Waste Procurement**
- 12 **URGENT BUSINESS**
To consider any business which is urgent within the meaning of Section 100(B)4 of the Local Government Act.

FIELD_TITLE

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RECYCLING AND WASTE STRATEGY CABINET PANEL

Tuesday, 11th August, 2015

Present:- Councillor Ann Beech – in the Chair

Councillors Bailey, Hambleton, Loades, Reddish and Williams

1. **APOLOGIES**

Apologies were received from Councillor Fear.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest stated.

3. **MINUTES OF THE PREVIOUS MEETING**

Resolved: That Councillor Mrs Williams' apologies are recorded.

4. **SERVICE STANDARDS DISCUSSION**

The Recycling and Refuse Collections Policies July 2016 onwards was presented by the Head of Recycling, Waste and Fleet Services. The aim was to outline Newcastle Borough Council's methods of dealing with recycling and refuse collections.

Section 1 - outlined the statutory requirements.

Section 2 - Service Charter with Residents

What you should expect of us

Resolved:-

That an additional bullet point be added as follows:-

- To return containers to a safe and convenient location.

What we ask of you

The Head of Recycling, Waste and Fleet Services clarified that there was no separate emergency out of hour's telephone number as it was the Borough Council's contact policy to use the Contact Centre switchboard telephone number.

Section 3 – General arrangements for the collection of recycling and refuse

The Head of Recycling, Waste and Fleet Services confirmed that residents who do not return their empty containers would be notified in writing.

Enforcement action may be taken in cases of containers being repeatedly left outside the boundary of the property.

Resolved:-

That that the time residents should return their empty containers back to their property is changed from 7.00pm to 8.00pm.

Section 4 – Collection Points

Resolved:-

That point 7 is amended to read:-

Non-standard collection services will be assessed in view of the new collections policy and where there are changes to services, residents affected will be informed.

Section 5 - Designated Containers

This section outlined the recycling and food waste service, accepted materials and container size.

Presently half the Borough was operating a plastic liner trial for the silver caddy, with the proposal to extend the trial to cover the remaining parts of the Borough. If the trial showed to be successful there would be a need to consider offering residents liners. This would be incorporated into the food waste tendering process to support the Borough Council in the provision of liners.

Committee were asked for their views on offering transparent or translucent Council logo sacks to properties unsuitable for wheeled bins. Committee agreed that translucent sacks be offered.

Resolved:-

- (a) That if the trial for plastic silver kitchen caddy liners was successful to bring back to Committee the proposal to offer residents silver food caddy liners.
- (b) That translucent sacks be offered to properties unsuitable for wheeled bins.

Section 6 - Excess Dry Recycling and Food Waste

Householders would always be offered extra containers for dry recycling or food waste.

Section 7 – Excess Residual Waste

Where households claim they had insufficient capacity to store their waste in the Council issued container, they would be visited by an Officer who would assist them. A waste assessment would not be carried out for larger households (six persons or more).

If Officers were unable to visit households, the Contact Centre would advise that an Officer would return their call. If there were more than six persons living at the household details would be taken over the telephone.

Section 8 – Excess Garden Waste

Additional bins were available for garden waste at a charge to residents published annually in the 'Fees and Charges'.

Section 9 – Excess Waste, Side Waste and Closed Lids

There had been an increase in the collection of cardboard. Residents would have to be advised to fold cardboard as there would be constraints on size.

Section 10 – Assisted Collections

There would be no change to this policy. The demand for this service increases each year. The reason an assessment was carried out is to assess the location.

Section 11 – Medical Waste

In the past this was called clinical waste. The Council does not operate a separate collection of 'clinical waste'. Collections of clinical waste can be arranged via the GP or hospital.

Section 12 – Contamination

Residents would be informed of what materials could go into each of the containers. If refuse was found to contain items that could be recycled the collection crews would empty the container and leave a notice on the container explaining the situation and the consequences of further occurrences.

Section 13 – Replacement Containers

There was no change within this policy. New containers would only be replaced upon request.

Section 14 – Bulky Waste

Charges for the bulky collection service for larger or heavier items within the Borough were published annually in the Fees and Charges. However if the item could be reused the collection would be undertaken free of charge.

Section 15 – Enforcement

Any enforcement would be undertaken in accordance with the Council Enforcement Policy.

Resolved:-

That a revised copy of the Recycling and Refuse Collections Policies July 2016 onwards be amended and distributed to Committee.

5. UPDATE ON STAFF CONSULTATION

The consultation process had now finished. Every member of staff affected from the change of working days from a four to a five had been consulted. Out of the eleven bank holidays staff would be working eight days, rather than paying an allowance over the year.

Second stage interviews to be commenced Wednesday 12th August 2015. Out of the forty one staff, seven requested a meeting.

Consultation with staff from Acumen would commence mid-September, providing an outline of proceedings.

Resolved:-

That further feedback is received at the next meeting.

6. PROCUREMENT

There would be a number of procurements being submitted over the coming months. Each one would be submitted as one agenda item:-

- 1) Weighbridge at the depot – Officer decision.
- 2) Works to be undertaken at the depot and sorting equipment – due to be submitted.
- 3) Green Waste Contract – this was out to tender jointly with Stafford Borough Council. It would be a four year contract with a two year extension, to be determined early October 2015.
- 4) Food Waste – published by Friday 21st August 2015.

Resolved:-

That each procurement be submitted to Committee as one agenda item.

7. DEPOT RESTRUCTURE

Plans were tabled detailing the proposed new layout of the depot and bailing shed, showing the elevation of the building on the side of the court yard. The proposal also included replacement of glazed panels with composite cladding panels and the introduction of roller shutter doors in place of glazed panels.

The Borough Council had commissioned Environmental Health to undertake a noise report which would be submitted to the Planning Committee on Tuesday 18th August 2015.

Resolved:-

That the information be received.

8. URGENT BUSINESS

Staffordshire County Council had included in their Medium Term Financial Plan that they would be changing to recycling tokens. A proposal had been put forward to freeze recycling credits with green waste. Staffordshire County Council had requested a freeze on uplift and proposed RPI uplift for the next two years.

Discussions were ongoing with Staffordshire County Council and Newcastle Borough Council.

9. DATE AND TIME OF NEXT MEETING

Friday 6th November 2015, 10.00am, Reception Room 6

COUNCILLOR ANN BEECH
Chair

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